

# APPLICATION FORM

**ORGANIZER:**

Meeting Budapest Ltd. – Noemi Szanto

H-1146 Budapest, Hungária körút 118.

Mob.: +36-30-950-0240

Tel: +36-1-460-1120

[noemi.szanto@meetingbudapest.hu](mailto:noemi.szanto@meetingbudapest.hu)

## INTERNATIONAL SHOE TRADE EXHIBITION

**1-2 September 2019**

**BOK (EX SYMA) HALL**

**Deadline: 8<sup>th</sup> July 2019**

### 1. Details of the Contracting Party:

Company name: \_\_\_\_\_

Tax number: \_\_\_\_\_ Bank account number: \_\_\_\_\_

Address of invoice: \_\_\_\_\_

Letters: \_\_\_\_\_

Managing Director: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Web site: \_\_\_\_\_

### 2. Product groups (Please mark it with a circle!):

- |                                  |                          |                            |
|----------------------------------|--------------------------|----------------------------|
| 1 Shoe manufacturer              | 3 Fancy-leather articles | 5 Trader                   |
| 2 Basic material industry, tools | 4 Other accessories      | 6 Professional institution |

### 3. Represented brands:

\_\_\_\_\_

### 4. Space rental fee: 74 € + VAT / sqm

The fee contains: area, area, white walls, 1 SYMA-panel (with 4 sloping shelves) per each 2 sqm, carpet, 1 table with 4 chairs, 1 fascia board with standard inscription (B/W, uniform type of letters) and catalogue basic entry according to article 1. (company name, address, email, phone, fax, web site and logos). **PLEASE SEND THE LOGO(S) BY E-MAIL!**

### 5. Space requirement (minimum stand size is 6 sqms):

requested area: \_\_\_\_\_ sqms front width: \_\_\_\_\_ m x depth: \_\_\_\_\_ m

### 6. Order of Services

#### 6.1. STANDARD INSCRIPTION ON FASCIA BOARD:

#### 6.2. INDIVIDUAL INSCRIPTION and/or LOGO ON FASCIA BOARD (200 cm x 30 cm)

19 € + VAT/side     We hereby order \_\_\_\_\_ side(s)

**Please send the name board / logo in vector format to the organisers' e-mail addresses above.**

### 6.3 STAND CONSTRUCTION, INSTALLATION

SYMA panel (with 4 sloping shelves / 100 x 30 cm)	15 € + VAT/pc	pc
flat shelf (50 x 100 cm)	6 € + VAT/pc	pc
glass shelf to the show-case	9 € + VAT/pc	pc
lockable storage, without shelves	23 € + VAT/sqm	sqm
glass wall	14 € + VAT/sqm	sqm
individual carpet (red, black, blue, green)	3 € + VAT/sqm	colour:
info counter (100 x 50 x 100 cm)	23 € + VAT/pc	pc
info counter curved (R 100 x 100 cm)	35 € + VAT/pc	pc
counter show-case (100 x 50 x 100 cm)	35 € + VAT/pc	pc
show-case (50 x 50 x 250 cm)	80 € + VAT/pc	pc
show-case (100 x 50 x 250 cm)	86 € + VAT/pc	pc
lockable cabinet (75 x 95 x 45 cm)	16 € + VAT/pc	pc
chair	6 € + VAT/pc	pc
bar stool	12 € + VAT/pc	pc
armchair (white, textile-leather)	36 € + VAT/pc	pc
sofa (for 2 people, white textile-leather)	55 € + VAT/pc	pc
table (80 x 80 cm)	13 € + VAT/pc	pc
table (120 x 70 cm)	17 € + VAT/pc	pc
glass table/small (70 x 70 cm)	17 € + VAT/pc	pc
glass table/big (70 x 110 cm)	25 € + VAT/pc	pc
bar table	27 € + VAT/pc	pc
coffee table (white, 90 x 55 cm)	17 € + VAT/pc	pc
standing hanger	15 € + VAT/pc	pc
brochure stand	17 € + VAT/pc	pc
fridge	42 € + VAT/pc	pc
Monitor LCD (42")	95 € + VAT/pc	pc
Monitor LCD (47")	130 € + VAT/pc	pc

### 6.4. POWER SUPPLY, LIGHTING

power connection of 2 kW with 1 socket	35 € + VAT/pc	pc
power connection of 5 kW with 1 socket	71 € + VAT/pc	pc
power connection of 10 kW with 1 socket	117 € + VAT/pc	pc
overnight power supply (max. 2 kW)	30 € + VAT/pc	pc
socket	(it can be ordered together with power connection)	9 € + VAT/pc
spotlight		11 € + VAT/pc
reflector light		20 € + VAT/pc

### 6.5. INTERNET CONNECTION

Free WIFI is available in the hall, a secured password will be given to the exhibitors prior to exhibition opening. In need of individual internet connection please apply for price offer.

# TERMS OF CONTRACT

## INTERNATIONAL SHOE TRADE EXHIBITION

1-2 September 2019

BOK (EX SYMA) HALL

### I. EXECUTION OF THE CONTRACT

- In respect of the execution of the contract the application material sent to the Exhibitor is classified as a call for proposal.
- The application for participation shall be submitted on the application form **filled and signed officially**, and on such form the Exhibitor may not stipulate any conditions or reservation.
- By returning the application form **the contract shall be executed between the Parties** at the same time the Exhibitor confirms having studied and accepted the terms of this contract.
- The Organizer designates a stand for the Exhibitor and sends the ground-plan of it to the Exhibitor.
- The Exhibitor shall make it known within 5 days from the date of proposing the stand, if it does not accept the stand. By its own will the Exhibitor may not swap the area designated by the Organizer with another exhibitor, may not increase its size under an agreement with another exhibitor, may not transfer it and may change it in any way only after consultation with the Organizer.

### II. TERMS OF PAYMENT

- After the execution of the contract the Organizer sends the pro-forma invoice containing 100 % of the participation costs. The pro-forma invoice has to be settled according to the payment terms set out in the relevant invoice.
- The Organizer bills the price of other services ordered by the Exhibitor upon the order and the Exhibitor has to settle those by the deadline specified in the relevant invoice.
- The Exhibitor can only take over the stand following the settlement of the charges mentioned under the articles 4, 5, 6.**
- The services ordered by the Exhibitor during the building period or after the opening will be executed promptly upon payment (only while stocks last).

### III. STAND BUILDING

- The height of the stands is 250 cm. Any different height shall be made a declaration in writing by the contractor.
- In case of self-constructed stand the Exhibitor has to send the "Stand building documentation" to the Organizer 15 days before construction. This documentation should contain measures and rigging points/position of eventual structures or banners.

### IV. OPENING HOURS

- For visitors:**
  - September 2019 - from 9 a.m.- till 6 p.m.,
  - September 2019 - from 9 a.m.- til 4 p.m.**The Exhibitor is required to run the stand during opening hours.**

### 2. For Exhibitors:

construction	30 <sup>th</sup> Aug	7 a.m.- 10 p.m.
construction	31 <sup>th</sup> Aug	7 a.m.- 4 p.m.
decoration only	31 <sup>th</sup> Aug	4 p.m.- 8 p.m.
operation	1 <sup>th</sup> Sept	7 a.m.- 7 p.m.
	2 <sup>nd</sup> Sept	8 a.m.- 5 p.m.
dismantling	2 <sup>nd</sup> Sept	5 p.m.-12 p.m. (midnight)
dismantling	3 <sup>rd</sup> Sept	7 a.m.- 10 a.m.

### V. DISTRIBUTION OF PUBLICITY MATERIALS, SALES

- Prints and various publicity materials may be distributed only on the area of the leased stand.
- Sale of product samples and product requires a permit.

### VI. INSURANCE

- The Exhibitor is responsible for insuring its products, machines and all exhibition materials against damage during the construction, operation and closing phase of the exhibition.
- The Exhibitor shall liable for any damage caused to third parties during its participation at the exhibition.
- The Exhibitor shall hold liability insurance valid for the duration of the event for damage caused accidentally and unexpectedly (by accident) as exhibitor and builder for its own action and the action of its subcontractors.

### VII. ON-SITE LOGISTICS

Our recommended partner for loading of instruments, equipment and other exhibits: HESZO Ltd. (Contact: expo@heszo.hu).

### VIII. CANCELLATION, COMPLAINTS

- If the Exhibitor cancels participation in the period after the execution of the contract and till the 30th day before the opening of the event a penalty equivalent to 50% of the site fee and within 30 days 100% of the site fee shall be paid.
- The Exhibitor **shall make the cancellation in writing** and the cancellation is valid from the day it arrives to the Organizer.
- Any complaints of the Exhibitor concerning the invoice shall be made before the exhibition is closed, so its backing with evidence is possible.
- Participation costs and the registration fee shall not be refunded for Exhibitors who remain absent from the exhibition and such exhibitors should also settle the payment of any services already rendered.
- The Exhibitor may not make any claims for compensation, if for any reason the event's date or place is changed or the event is called off.

### IX. LEGAL DISPUTES

Parties hereto shall attempt to settle their disputes in a peaceful manner by negotiations. If such negotiations are unsuccessful parties hereto agree on the exclusive competent Court.

**The signatory acknowledges the provisions of the „Terms of Contract” as binding.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_